

ANNOUNCING A TRAINING OPPORTUNITY

For Federal Labor Relations Practitioners

INTRODUCTION TO FEDERAL LABOR- MANAGEMENT RELATIONS

October 19-23, 2009
Washington D.C.

The Course: This four ½ day course has been developed by senior Federal Labor Relations professionals and is sponsored by the Interagency Labor Relations Forum (ILRF). The objective of the course is to provide participants a comprehensive overview of the Federal Labor Relations Program based on 5 USC Chapter 71, including a strong focus on needed technical skills. The targeted audience is Human Resources/Labor Relations practitioners who have relatively little labor relations experience but who have significant responsibilities within their organizations' labor-management relations program. In selecting applicants to attend the course, consideration will also be given to ensuring representation from among as many Federal departments and agencies as possible. The instructors for this course are current and former senior Federal LR program officials who are members of the ILRF. To ensure a quality learning experience attendance will be limited to 30 people. See the agenda summary below for more details about course.

The Cost: An investment of your time and attention.
There is no tuition fee. Attendees are responsible for any travel and per diem costs.

The Location: Training Room 3M4A&B
U.S. Federal Energy Regulatory Commission
888 First Street, N.E, Washington, DC
Closest Metro stop: Union Station on the Red line.



Application: It is expected that there will be more applicants than available slots. All confirmed applicants will be notified electronically by **August 7, 2009**. **Only confirmed applicants will be permitted to attend.** A waiting list will be established for those who do not initially receive a course slot. Applications must be received by **July 17, 2009**.

[CLICK HERE TO APPLY ONLINE.](#)

Questions: If you are unable to access the web and would like to apply, please write: ilrf.application@cpms.osd.mil or contact Kevin Kozlowski at (703) 696-6301 x 414.

**“Introduction to Federal Labor-Management Relations”
Tentative Agenda Summary**

Monday, October 19 (9:00 am - 4:00pm)

Module 1: History of the American Labor Movement

Module 2: The Major Players and Definitions

Module 3: Overview of the Collective Bargaining Process

Tuesday, October 20 (9:00am – 4:00pm)

Module 4: Union Perspective

Module 5: The Rights/Obligations of the Parties

Module 6: Preparing for Negotiations

Wednesday, October 21 (9:00am – 4:00pm)

Module 7: Negotiability of Issues

Module 8: The Conduct of Negotiations

Module 9: Contract Administration

Thursday, October 22 (9:00am – 4:00pm)

Module 10: Negotiated Grievance/Arbitration Procedures

Module 11: Unfair Labor Practices

Module 12: “In-Basket” Exercise

Friday, October 23 (9:00am – 12:00pm)

Module 12: “In-Basket” Exercise

Evaluation and Presentation of Certificates

The **Interagency Labor Relations Forum (ILRF)** is an independent organization of management labor relations practitioners that fosters collegial dialogue on Federal labor relations matters, serves as a forum for developing and promoting policy and program issues, furthers cooperative labor-management relations, and encourages the professional development of participating members. Membership in ILRF is open to any Federal government employee involved in or administering a Federal executive Department's or Agency's labor relations program on behalf of management. Website: www.ilrf.net